



Pune district Education Association's  
**Mamasahab Mohol College, Paud Road, Pune-38**

### **Internal Quality Assurance Cell**

**The Action Taken Report of meeting held on 14<sup>th</sup> March 2017**

#### **Item 2: Preparation of AQAR 2016-17**

IQAC Coordinator informed the members that the Annual Quality Assurance Report 2016-17 of the college to be prepared and same to be submitted to National Accreditation and Assessment Council (NAAC), Bangalore. IQAC Coordinator took the review of activities conducted during the academic year 2016-17 and to be part of AQAR report. All members agreed about the activities to be included in AQAR.

**Action Taken:** IQAC prepared the Annual Quality Assurance Report 2016-17 of the college. The report will be submitted to NAAC, Bangalore and the same will be uploaded on college website before October 2016.

#### **Item 3: Preparation of Academic Calendar.**

IQAC Asst. coordinator Prof. Sapana Rane presented the activities to be included in academic calendar 2017-18. After discussion the list of activities to be included in academic calendar 2017-18 was finalized.

**Action Taken:** Academic calendar 2017-18 was finalized and uploaded on college website.

#### **Item 4: Review of the feedback process.**

Prof. A.P. Jadhav (Vice Principal) presented review of the feedback forms and process to be implemented. All members agreed on the format and process.

**Action Taken:** The feedback process was implemented successfully.

  
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IQAC Co-ordinator  
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